



FLOOD INSURANCE CHECKLIST

- _____ **Flood Insurance Company is through NFIP or an approved Write Your Own Policy.**
- _____ **Flood Insurance Application (Dec page only on existing policies)**
(Confirm Flood Zone matches Flood Cert and coverage per worksheet Borrower & Property Info, Loss Payee, Deductible, Loan #)
- _____ **Current copy of Hazard Insurance Policy**
(Confirm Loss payee, Loan # and Borrower Information is all accurate)
- _____ **Flood Calculation worksheet based on property type**
(Completed, signed and dated)
- _____ **Flood Cert.**
(Verify the Loan #, Property address and Zone are all correct. Flood Zone must match both Cert and Flood application)
- _____ **Closing Disclosure to show payment at closing –or- proof Premium is paid in full and to reflect impounds.**
- _____ **Flood Disclosure provided 10 days prior to closing.**

Completed By: _____

Corp. Approve by: _____

Retain this document in File with Flood Insurance

Note: This does not replace the Funding Audit Check Sheet or Procedures.